

# Grandfather Subsequent Changes

Situation	Application	Change Form	My Account
Changing deductible levels or products	N/A	N/A	N/A
Adding a new born dependent within 31 days of DOB	✓	✓	✓
Adding a dependent older than 31 days	✓		
Adding a spouse/domestic partner	✓		
Removing a member from the policy		✓	✓
Changing a member's residential or billing address		✓	✓
Changing a member's phone number		✓	✓
Changing a member's legal name		✓	✓
Changing a member's primary care physician (PCP)		✓	✓
Moving dependents to their own policy because Subscriber is moving to Medigap (must be the same policy)		✓	
Splitting policies due to divorce (Spouse must apply for ACA plan)	✓		
Splitting policies due to death (must be the same policy)		✓	
Removing a dental or vision rider		✓	
Combining same policies using highest deductible level if not the same		✓	

Note: VA requires the use of an application for any change.