



February 2019

## **Simpler Online Group-Size Attestation for Groups with 200 or Fewer Employees**

In alignment with state and federal requirements, Kaiser Permanente will reach out to your Kaiser Permanente employer group clients in 2019 to verify if they continue to fit in their size category. All employers with 200 or fewer employees in the Large Group, Small Group and Labor and Trust lines of business will be contacted. Outreach will take place 180 days in advance of a group's renewal date beginning March 1, 2019 and will include a link for your clients to complete a short, online group size attestation form.

While the verification process has been in place for years, Kaiser Permanente has now developed an automated, integrated email capability that makes the process easier. The online attestation form is simple and asks only if a group is or is not a small group employer. Groups for which we have no email address will be mailed a letter containing an online address where the employer can go to fill out the form.

- **If an employer's group size has changed and they want to change coverage** from small to large or vice versa, it's important they request this change 90 days in advance of their renewal. On small-to-large transfers the current attestation form and census are required.
- **If an employer's group size has changed but they don't want to change their coverage**, they can keep their current coverage and contract under guaranteed renewability rules. If they keep their current coverage, there are two restrictions: 1) they may not replace an existing plan with another plan and; 2) they may add a new plan or eliminate an existing plan, but not at the same time.

Employers have 30 days from the date the email or letter was sent to submit their attestation form online. A follow-up email or letter will be sent after 10 days if we have not received their attestation form. If we do not hear from your clients by March 31, we will conclude they want to keep their current coverage.