



Broker News 10-2-2018 ***(Amendment)***

Broker Account Recertification

The DC Health Benefit Exchange Authority (DC HBX), in conjunction with the National Association of Health Underwriters (NAHU), will be hosting a one-day, in-person training session from 9:30am-5:00pm on October 22, 2018 for brokers looking to recertify. Those interested in participating must RSVP by October 16 using the form included below. Please note that on January 1, 2019, DC HBX and NAHU will be reviewing the last date brokers successfully completed the DC HBX Broker training. Starting January 1 and moving forward, the last successful course completion date will become your official, unchanged annual recertification date. Effective New Year's Day, only recertification courses completed within the 60 days leading up to your recertification date will be admissible (ex. if you were last recertified on November 1, 2017, you must complete the next recertification training between September 1, 2019 and November 1, 2019 for the November 1, 2019 recertification deadline).

RSVP for the in person training session below:

[Broker On Site Training RSVP Form](#)

[Applying APTC to Consumer's Account](#)

Brokers have expressed difficulty assisting consumers with a Advanced Premium Tax Credit, and our team is ready to assist. Anyone with questions on this topic should feel free to contact the DC Health Link Contact Center to learn more about how to apply Advanced Premium Tax Credit to a consumer's account. The Contact Center can be reached at 855-532-5465.

[Special Annual Open Enrollment](#)

In order to offer coverage through the SHOP Marketplace, employers must:

- Contribute at least 50% of the premium towards the reference plan; and
- Meet a minimum participation level of 2/3 of eligible employees (including valid waivers)

Employers who are unable to satisfy the minimum participation and/or minimum contribution requirements are able to enroll during a special annual open enrollment period at the end of each year, for coverage effective January 1. During this open enrollment period the minimum contribution and participation requirements are waived. Please note that the requirement for at least one non-owner employee to enroll still applies.

[Making a General Agency Default in Broker Account](#)

Once you are logged into your DC Health Link broker agency account, brokers have the option to select a default General Agency for their DC Health Link groups. To do this users simply go to the General Agencies link in the blue navigation panel on top of the page and click the Select Default GA box next to your desired agency.

[Open Enrollment Dates for Individual Market](#)

DC HBX's Executive Board voted unanimously to add a Special Enrollment Period to the upcoming Open Enrollment Period, meaning that Open Enrollment in the District of Columbia will begin November 1, 2018 and will continue through January 31, 2019.

[Individual Responsibility Requirement info for Brokers](#)

[Enrollment Deadlines](#)

[Small Business Marketplace](#)

Initial Groups

Nov 1 Coverage Effective Date

- October 1 — Last day to complete initial employer application
- October 10 — Last day of employee open enrollment period; invoices are available in the employer's account the first business day after employee open enrollment closes
- October 12 — Last day to pay initial premium

Renewal Groups

Nov 1 Coverage Effective Date:

- October 5 — Last day to complete employer renewal application
- October 13 — Last day of employee open enrollment period

Premium Payments — Continue to pay monthly invoice as received by mail and also available online in employers' accounts

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These Broker Newsletters are posted [here](#).



Trained Expert Relations

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