

## Broker News - September 25, 2017

### Broker Recertification

We have recently received many inquiries about Broker Recertification dates. Please refer to our [Broker Recertification Guide](#). Unless you have received a three-month warning email message, you are not in danger of having your certification lapse. You may always check that your carrier appointments on the [NAIC licence lookup tool](#) are up to date and take the updated [DC Health Link training](#) on the NAHU site

Also, please note:

We send regular files to the carriers that provide a comprehensive list of all DC Health Link registered brokers. Once a broker has become a registered DC Health Link broker and has clients on DC Health Link, we send the broker's information along with the group (or individual's) enrollment information to the carriers. Carriers should accept the broker assignment provided by DC Health Link on the enrollment file transactions as the valid broker of record and appropriately pay commissions to the broker without any further documentation needed. In the past, some carriers have incorrectly required brokers to provide separate documentation of completion of their DC Health Link training and approved registration status in order for the carrier to pay commissions. This is not required and carriers should not be asking for this documentation for any reason, especially not as a contingency for paying commissions. This documentation should never be required by a carrier.

If any carriers are withholding your commissions for failure to produce a certificate, please let us know.

### Enrollment Deadlines

## [Small Business Marketplace](#)

### **Initial Groups**

**November 1** Coverage Effective Date:

- October 1 — Last day to complete initial employer application
- October 10 — Last day of employee open enrollment period; invoices emailed to employers the next business day
- October 12 — Last day to pay initial premium

### **Renewal Groups**

**November 1** Coverage Effective Date:

- October 5 — Last day to complete employer renewal application
- October 13 — Last day of employee open enrollment period
- Premium Payments — Continue to pay monthly invoice as received by mail and also available online in employers' accounts.