



Broker News

September 9, 2016

Broker Webinar Series

Webinar for September 13, 2016

Topic: Managing employer points of contact and the employer account

Tuesday, September 13, 2016: **1:00-2:00pm** EDT

Webinar Link: *click on* — [Join WebEx meeting](#)

Webinar Meeting Number/Access Code: 736 481 333

Phone Line: 1-877-668-4493

COBRA

If a terminated employee elects COBRA coverage, please reach out to DC Health Link at employer.hbx@dc.gov for assistance.

1. When a terminated employee elects COBRA coverage, the broker/employer will re-hire the employee on the roster. The date of hire is the coverage effective date of the COBRA coverage (first of the month following the termination).
2. DC Health Link will confirm that the employee has been rehired correctly to the roster and will provide the employee's plan selection for COBRA, the employee's full premium, and the coverage effective date. The employee needs to confirm this information is correct and the broker/employer can provide this confirmation via email to DC Health Link.
3. DC Health Link will process the COBRA enrollment and will confirm when complete.

Employees are responsible for 100% of the premium. The employer is responsible for collecting the premium from the employee and paying DC Health Link.

To terminate an employee's COBRA coverage, terminate the employee from the roster.

Groups Migrating to DC Health Link

More information is available on DC Health Link's [website](#).

ENROLLMENT DEADLINES

[Click here](#)

Small Business Market

Initial Groups

OCT 1 Coverage Effective Date:

- ◆ **SEPT 10** — Last day of employee open enrollment period and invoice is sent by email
- ◆ **SEPT 13** — Last day to pay initial premium

Renewal /Migration Groups

OCT 1 Coverage Effective Date:

- ◆ **SEPT 10** — Last day to complete employer renewal application
- ◆ **SEPT 13** — Last day of employee open enrollment period
- ◆ **Premium Payments** — Continue to pay monthly invoice as received by mail

Check out [these walk through guides](#).

<https://dchealthlink.com/forms>

We have [new walkthrough guides](#) for groups migrating to DC Health Link from the carriers!