



## Open enrollment starts November 1

October 26, 2016

Anthem will open for 2017 business on November 1, 2016! Open Enrollment runs from November 1, 2016 through January 31, 2017. Read on for important reminders and Producer Toolbox insights.

### Important reminders!

- Online and paper applications will be available starting November 1.
- Your clients must submit their applications by December 15, 2016 to have their selected coverage effective and in force on January 1, 2017.
- Those who choose to stay on their renewing plan in 2017 don't have to submit an application. They just need to continue making their monthly premium payments, starting with their January bill.
- Members who are currently enrolled in automatic online payments will have their payments continue, whether they keep their current plan or select a new one. (Please note: grandfathered members who are transitioning to an ACA-compliant plan will need to set up their new online payments.)

### AgentConnect or MyAnthemChoices.com

New clients can apply online for a 2017 plan through your AgentConnect site. Renewing clients can also go through AgentConnect, or they can go directly to MyAnthemChoices.com, our self-service tool. From there, you and your clients can:

- See their current plan and compare it to others to make an informed decision and stay covered
- Find out if they may qualify for financial assistance
- Be directed to the Health Insurance Marketplace (also called the exchange) to confirm if they qualify for financial assistance or to re-enroll, as needed

Information about 2017 renewals for your Individual clients in plans that meet Affordable Care

Act (ACA or health care reform law) rules is found in the Producer Toolbox under **Current Business > Individual > Rate Actions and Renewals**.

#### **Where to find 2017 sales materials**

In the Producer Toolbox, go to **Sales & Training > External Links > Individual Supplies**. From there you can reach the CustomPoint storefront to order materials that help promote and sell our 2017 Individual products.

#### **Available November 1, 2016: applications for plans sold off the exchange**

Applying online is still the fastest way to get your Individual clients enrolled in a product sold off the exchange. Send clients to [anthem.com](http://anthem.com) through your AgentConnect site. You also can start 2017 applications for plans sold off the exchange in the Producer Toolbox on your clients' behalf.

We have paper applications for plans sold off the exchange, too. Find the paper applications in the **Producer Toolbox > Sales & Training > External Links > Individual Supplies**.

#### **Remember to use E-Submit**

For clients who prefer paper applications, remember to use [E-Submit](#). E-Submit is the most convenient way to submit your completed, signed ACA-related off-exchange paper applications and maintenance paperwork for Individual clients. It's easy, and it gives you a tracking number, if you need to follow up on your submission.

#### **View application status**

To see applications, look in the **Producer Toolbox > Incoming Business > Applications and Enrollment**. Or check out this [quick reference guide](#) for details.

Applications submitted online can be viewed immediately. Applications sent via E-Submit should appear there within two or three business days. Remember that E-Submit applications are considered *paper* applications. Select **Paper Application** and **Submitted** in the search criteria to see the status.

If you have any questions, please contact Broker Services or your sales representative.

*This article applies to:*

- *Virginia*
- *Individual (under 65)*