



## Get the full picture

### AFA reports now on our employer website

Great news - soon your clients will be able to access their monthly Aetna Funding Advantage (AFA) report right on their Employer Secure Website (eBusiness portal), where they already access their Aetna Health Information Advantage (AHIA) reports. This gives plan sponsors access to a single, secure location for monitoring their year-to-date funding details, including surplus and deficit reporting. And, one location to access up to 12 months of past reports.

#### **What happens next**

We will start giving customers access to their AFA report on their eBusiness portal in April, and will finish adding access for all customers by the end of August. Customers will continue to receive their monthly AFA report via email until their reports are set up on eBusiness, and for a few months after report set-up to ensure delivery.

Starting in July, we will automatically set up new business customers with eBusiness access to reporting.

#### **For customers who already have an eBusiness account:**

- We will link the AFA report access to their current eBusiness ID where possible.
- We will send them an email confirming that their your account access has changed (see attached sample).

#### **For customers who do not have an eBusiness account:**

- We will set them up with access to the Employer Secure website, including access to the AFA report.
- We will send them an email with a setup link and initial password to log in and activate their account. They will receive a confirmation email once they have successfully activated their account.

If your client authorized you as a reporting contact, you can also access their AFA report on the Employer Secure Website. Just log in: <https://www.myplanportal.com/pssel/loginPS.fcc> and select the customer you want to view (if you have access to multiple customers).